



# The Bedford Competition

## Poetry Competition Entry Form

Enter your details below and follow the instructions, Send the completed form to:

The Administrator, 28 Miller Road, Bedford MK42 9NZ

It is important that you comply with the competition rules. See the reverse of this form.

*Title	*Forenames	*Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

\*Address Line 1

Address Line 2

\*Town/City

\*Postcode

\*Telephone

\*Email Address  Please print clearly

\*Poem title 1

Poem title 2

Poem title 3

Tick if you qualify for a full-time student entry fee

Tick if you have read the competition rules

Tick age group

Tick where you heard about the competition

- |                                  |   |  |   |
|----------------------------------|---|--|---|
| <input type="checkbox"/> 17-25   | <input type="checkbox"/> Previous Entrant         | <input type="checkbox"/> Writing Magazine        | <input type="checkbox"/> Dystopian stories    |
| <input type="checkbox"/> 26-29   | <input type="checkbox"/> Prize Magic              | <input type="checkbox"/> Myslexia                | <input type="checkbox"/> Bedford Local News   |
| <input type="checkbox"/> 30-39   | <input type="checkbox"/> Poetry South Bank        | <input type="checkbox"/> Christopher Fielden     | <input type="checkbox"/> Creative Writing Ink |
| <input type="checkbox"/> 40-49   | <input type="checkbox"/> City Academy             | <input type="checkbox"/> Neon Books              | <input type="checkbox"/> NZ Writing College   |
| <input type="checkbox"/> 50-59   | <input type="checkbox"/> UK Writers' College      | <input type="checkbox"/> Reedsy                  | <input type="checkbox"/> Aus. Writers         |
| <input type="checkbox"/> 60-69   | <input type="checkbox"/> The Poetry Kit           | <input type="checkbox"/> National Poetry Library | <input type="checkbox"/> Writers HQA          |
| <input type="checkbox"/> 70 plus | <input type="checkbox"/> Nothing in the Rule Book | <input type="checkbox"/> Square Space            | <input type="checkbox"/> Other Website        |
|                                  | <input type="checkbox"/> Orbis                    | <input type="checkbox"/> Writers' Forum          | <input type="checkbox"/> Social Media         |

If you are aged 25 years or less please enter your age group to ensure that your poem or poems qualify for the **Cygnature Prize**.

## 2024 Poetry Competition Rules

### General

1. The start date for the Poetry Competition will be 1st May 2024.
  2. All entries must be received by midnight on 31st October 2024.
  3. Entries can be from anywhere in the world.
  4. UK entries may be submitted online or by post. Overseas entries must be submitted online.
  5. Postal entries can only be accepted from within the UK.
  6. Postal entries must be accompanied by an entry form and the appropriate entry fee and addressed to The Administrator, The Bedford Competition, 28 Miller Road, Bedford, MK42 9NZ.
  7. One entry form, whether submitted online or posted, may cover up to three poems. Multiple entry forms may be submitted.
  8. Online entries will generate an automatic confirmation of receipt at the time of submission.
  9. A confirmation of receipt of a postal entry will be sent to the email address, if supplied, otherwise the entrant should enclose a stamped addressed envelope/postcard.
10. There is no limit to the number of entries an individual may submit.

### Eligibility

11. The competition is open to anyone aged 17 years and over.
  12. If your poem has been long-listed or shortlisted in other competitions, and provided it has not won a prize or been published, it is eligible.
  13. Simultaneous submissions are allowed but will become ineligible should the poem win a prize elsewhere or be published prior to it being judged.
  14. You must inform us immediately should your poem be published or win a prize elsewhere.
15. The members of the organising committee, patrons and judges are not eligible to enter the competition.

### Entry Fee

16. The standard entry fee is £8.50 per poem; three poems entered on the same form £17.00.
  17. For full time students, the entry fee is £6.00 per poem; three poems entered on the same form £12.00.
18. Cheques must be made payable to Bedford Writing Competition.

### Poem format (all poems)

19. Poems must not have been published, self-published, published on a website, broadcast, been placed first, second or third, or been awarded a prize in any other competition.
  20. Poems must be no more than 40 lines. Title not included in the line count.
  21. Poems must be written in English.
  22. If a poem does not have a title, the first line will be used to identify the poem.
  23. Poems must be typed, and in a readable, 12 point font.
  24. Nothing must appear on any page which would identify the author.
  25. Poems will not be returned, so please retain a copy.
26. Poems cannot be altered once entered.

### Poem format

27. **(online entries)** The following are acceptable electronic file formats: .doc .docx .rtf .odt .txt.
  28. **(postal entries)** Poems must be on single-sided sheets.
  29. **(postal entries)** Each sheet must have a page number.
  30. **(postal entries)** The title of the poem must appear at the top of each sheet.
31. **(postal entries)** The complete set of sheets must be held together with a paperclip.

### Judging

32. All entries will be considered anonymously by the relevant judge.
  33. Judging is fair and unbiased. The judge's decision is final and no individual correspondence can be entered into.
34. The Bedford Competition reserves the right to change the panel of judges without notice.

### Disqualification

35. If a poem does not comply with the formatting rules, it will be disqualified.
  36. If, before a poem has been judged, it is published or wins a prize in another competition, it will be disqualified.
  37. Any plagiarised work will be disqualified along with any other work submitted by the entrant.
  38. Any poem created with the aid of any AI tool will be disqualified.
39. Entry fees will not be returned in the event that a poem is disqualified.

### Competitions and Prizes

- A resident of Bedford is defined as living at an address in any of the postcode areas, MK40, MK41, MK42, MK43, MK44 and MK45.
  - The winner of the Bedford Poetry Prize will receive £100.
41. Cygnature Poetry Prize
    - Open to eligible entrants who are aged 25 years or less on the date the competition opens for entries, 1st May 2024.
    - The winner of the Cygnature Poetry Prize will receive £200.
  42. A poem can only win one of the above prizes.
  43. The prizewinning and shortlisted poems from each competition will be published in an anthology as a downloadable e-book and a hardcopy paperback, after the results have been announced.
  44. The copyright of the poem belongs to the author.
  45. The competition organisers reserve the right not to award prizes if, in the judge's opinion, such an action is justified.

**Announcement of results**

46. A timetable for the announcement of results will be made public once the date of closure for entries has been passed.
47. A long list for the Poetry Competition will be drawn up and posted on the competition website when it is available.
48. A shortlist for the Poetry Competition will be drawn up and posted on the competition website when it is available and eligibility has been verified.
49. If a poem is shortlisted or has won the Bedford Poetry Prize or the Cygnature Poetry Prize then, once this has been made public, it cannot be withdrawn and its publication will take precedence over the requirement of any other competitions the poem may have been entered in.
50. The results of all the competitions will be announced at an Awards Presentation Event.